



# STRUCTURED CREDIT SYSTEM APPLICATION FORM

## For Level 3 Non-Destructive Testing Recertification

**\*\*This document is required for recertification candidates applying for the Structured Credit System for level 3 recertification in the place of completing a level 3 written recertification examination. \*\*** Incomplete documentation may lead to longer processing times, and/or a failed application. One application form must be submitted for each level 3 method that a candidate wants to recertify via the Structured Credit System.

**Please note:** All recertification candidates are responsible for ensuring that they have properly completed and submitted all other recertification requirements and requisites. The completion and submission of this form to the NRCan NDT Certification Body does not guarantee successful recertification.

Mr.	Mrs.	Ms.		Preferred Language:	English	Français
Name: _____ / _____						
Surname (Last Name)			Given Names			
Reg. # _____		Date of Birth: YYYY _____ MM _____ DD _____		Method and Level: _____		
Telephone: _____			Email: _____			

In the Structured Credit System, during the five years prior to recertification, Level 3 candidates may gain credit for participation in the various activities as shown in the **Table A** below. Limits are placed on the maximum number of points in any activity which can be gained in each year, and over the five years, to ensure an even spread of activities.

To be eligible for recertification via Structured Credit System:

- A **minimum of 70 points** shall be accrued during the five-year validity of the certificate.
- A **maximum of 25 points per year** will be accepted.

**Table A: Structured Credit System Activities and Accorded Points For Level 3 Recertification**

This table details the points accorded for each NDT activity in the Structured Credit System. Please use this table as a reference guide for filling out your credits in **Table B** on the following page.

Activity	Number of points for activity	Maximum points per year for activity	Maximum points per 5-year period for activity	Combined points limits
Activity #1: Membership of an NDT society, attendance at seminars, symposia, conferences and/or courses covering NDT and related sciences and technologies.	1 point	3 points per year	8 points per five years	Combined maximum = 20 points
Activity #2: Attendance at international and national standardization committees.	1 point	3 points per year	8 points per five years	
Activity #3: Convenorship of standardization committees.	1 point	3 points per year	8 points per five years	
Activity #4: Attendance at sessions of other NDT committees.	1 point	3 points per year	8 points per five years	
Activity #5: Convenorship of sessions of other NDT committees.	1 point	3 points per year	8 points per five years	
Activity #6: Attendance at sessions of NDT related working groups.	1 point	5 points per year	15 points per five years	
Activity #7: Convenorship of NDT related working groups.	1 point	5 points per year	15 points per five years	Combined maximum = 30 points
Activity #8: NDT related technical/scientific contributions or publications.	3 points	6 points per year	20 points per five years	
Activity #9: NDT related research work published.	3 points	6 points per year	15 points per five years	
Activity #10: NDT research activity.	3 points	6 points per year	15 points per five years	Combined maximum = 30 points
Activity #11: NDT technical instructor (per 2 hours) and/or NDT examiner (per examination).	1 point	10 points per year	30 points per five years	
Activity #12: Professional activity within an NDT facility, NDT training centre or NDT examination facility, or for Engineering of NDT (for each full year).	10 points	10 points per year	40 points per five years	Combined maximum = 50 points
Activity #13: Dealing with disputes referring to clients.	1 point	5 points per year	15 points per five years	
Activity #14: Development of NDT applications.	1 point	5 points per year	15 points per five years	



**Table B: Candidate Credit Table**

Candidates must use this table to record the number of points gained for each year in a specified NDT activity. Please ensure that you stay within the maximum points allowed for each activity, per year and per five-year period. Not adhering to the maximum point allowances can result in application failure.

**Other restrictions and/or exceptions for each activity are as follows:**

- The combined maximum of points for activities #1-7 is 20 points.
- Points are to be given for both convenorship and attendance.
- If there is more than one author for activities #8-10, the lead author shall define points for the other authors.
- The combined maximum of points for activities #8-11 is 30 points.
- The combined maximum of points for activities #12-14 is 50 points.

Activity	Year 1 (25 point max.)	Year 2 (25 point max.)	Year 3 (25 point max.)	Year 4 (25 point max.)	Year 5 (25 point max.)	Total over 5 years
Activity #1: Membership of an NDT society, attendance at seminars, symposia, conferences and/or courses covering NDT and related sciences and technologies.						
Activity #2: Attendance at international and national standardization committees.						
Activity #3: Convenorship of standardization committees.						
Activity #4: Attendance at sessions of other NDT committees.						
Activity #5: Convenorship of sessions of other NDT committees.						
Activity #6: Attendance at sessions of NDT related working groups.						
Activity #7: Convenorship of NDT related working groups.						
Activity #8: NDT related technical/scientific contributions or publications.						
Activity #9: NDT related research work published.						
Activity #10: NDT research activity.						
Activity #11: NDT technical instructor (per 2 hours) and/or NDT examiner (per examination).						
Activity #12: Professional activity within an NDT facility, NDT training centre or NDT examination facility, or for Engineering of NDT (for each full year).						
Activity #13: Dealing with disputes referring to clients.						
Activity #14: Development of NDT applications.						

In addition to submitting a recertification application, and this “Structured Credit System Application Form”, the candidate shall submit evidence of satisfying the criteria of Tables A and B as follows:

- The agenda and list of attendees for the meetings in activities 1 to 7;
- A brief description of research and development in activities 8-10;
- The references of technical or scientific publications authored in activities 8-10;
- A summary of training delivered in activity 11;
- For each certificate, evidence of work activity per year in activities 12-14.

Please Note: When submitting this documentation, candidates must indicate which Structured Credit System activity each piece of documentation corresponds to.

**I attest that the statements made by me in application are true and complete.**

Applicant’s Signature: \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
YYYY MM DD